

REVISED AGENDA

RTA Board of Trustees

July 13, 2010

9:00 A.M.

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of the June 22, 2010 Board Meeting minutes
- V. Invitation for public comment on agenda matters
- VI. Executive Committee report
- VII. Finance Committee report
- VIII. Operations Committee report
- IX. Planning & Development Committee report
- X. Introduction of new employees
- XI. Citizens' Advisory Board
- XII. Introduction of resolutions:
 - A. 2010-44 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the second quarter of 2010
 - B. 2010-45 – Authorizing an increase to Contract 2009-048 with PB Americas for Project 50 – to conduct a ridership estimation survey and modeling for the Blue Line Alternatives Analysis Study in an amount not to exceed \$208,604.00 for a total contract amount not to exceed \$1,326,037.00 (RTA Development Fund, Programming & Planning Department budget)
 - C. 2010-46 – Authorizing Contract No. 2010-058 with North American Bus Industries, Inc. for the furnishing of remanufactured air dryers, as specified and as required, for a period of two (2) years for a total contract amount not to exceed \$194,000.00 (General Fund, Fleet Management Department budget)

- D. 2010-47 – Authorizing the purchase of excess casualty insurance from various insurance underwriters through Aon Risk Services Inc., casualty insurance broker for GCRTA, for a period of 12 months for a total amount not to exceed \$1,290,069.00 (GCRTA Insurance Fund (\$1,055,695.00) and General Fund (\$234,374.00) (Risk Management Department budgets)
- E. 2010-48 – Adopting the tax budget of the Greater Cleveland Regional Transit Authority for the fiscal year beginning January 1, 2011 and submitting the same to the County Auditor

XIII. General Manager/Secretary-Treasurer's Report:

- A. General Fund Revenue – status as of June, 2010 versus 2009 actuals
- B. General Fund Revenue – status as of June, 2010 versus the 2010 budget
- C. Sales & Use Tax Receipts Report budgeted during 2010 (*to be distributed at a later date*)
- D. Inventory of Treasury Investments as of June 30, 2010
- E. Summary of Investments (Chart)
- F. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of June 30, 2010
- G. Summary of Investment Performance, Year to Date through June 30, 2010
- H. Report on Investment Earnings (cash basis) as of June 30, 2010
- I. Composition of Investment Portfolio as of June 30, 2010

XIV. President's Report

XV. Old Business

XVI. New Business

XVII. Questions or comments from the audience

XVIII. Next regular meeting is scheduled for Tuesday, August 17, 2010 in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113

XIX. Adjournment

Minutes

RTA Board of Trustees
10:00 a.m., June 22, 2010

Present: Dixon (Chair), Anderson, Clough, Kelley, McCall, Nardi, Rogers, Serrano
Also present were Baggs, Ballard, Banks, Barnes, Benford, Bennett, Bitto, Broadnax, Brown, Burke, Calabrese, Chase, Daugherty, Fargas, Feke, Ferraro, Fields, Fisk, Garofoli, Golob, Gray, Hampton, Hendrix, Howard, Kirk, Lemons, Masek, McCahon, Mooring, Opett, Parker, Polivka, Rudyk, Ruic, Schipper, Sims, Torres, Trotter, Sustarsic, Wilson, York, Zeller

Mr. Dixon called the meeting to order at 10:00 a.m. The Secretary called the roll and reported that eight Board members were present.

The Secretary advised that notice of this meeting has been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given to the news media and other interested persons and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Mr. Dixon stated that the minutes of the May 18, 2010 Board meeting had been previously distributed and reviewed asked whether there were any additions and/or corrections. No changes were presented. Mayor Kelley moved to approve the minutes, Mr. Serrano seconded the motion and the minutes were approved by unanimous vote.

Mr. Dixon invited the public to comment on any agenda items. No comments were presented.

There were no Committee reports.

Introduction of new employees

Ed Opett introduced Legal Secretary Jennifer Trotter, who comes to RTA with an extensive background in legal support services.

George Fields introduced the Human Resources employees: James Barnes, Travel Trainer; Denita Lemons, Executive Secretary; and Devin Howard and Bethany Burke, the Management Development Program candidates.

Steve Bitto introduced the new Media Relations Manager Mary McCahon. Mary has a diverse media relations background and brings with her the strategy skills to make media relations more effective.

Citizens' Advisory Board

Brad Chase reported that the CAB met on June 10 and continued their focus on the three key priorities. On the advocacy front, many members are involved in county and state efforts to support public transit funding and some attended the rally in May.

Chief Joyce reviewed system security statistics and they discussed areas where they would like to see improvements. He will be meeting with the subcommittees to discuss suggestions.

As it regards ease of use of the system, they continue to be involved with the redesign of the ticket vending machines.

The CAB has engaged with the City of Cleveland's Traffic Engineer Rob Mavec to discuss the timing of traffic lights on Euclid Avenue to improve the efficiency of the bus service. They have also met with him on the East 55th Street redesign and concerns with pedestrian crossings and he is open to working with RTA to possibly re-position the bus stop and improve the intersection with count down timers, median and/or better signage. The CAB is compiling a priority list of intersections near key transit stations and bus transfer points where pedestrian improvements are needed and anyone who has input should contact Brad. Mr. Mavec has agreed to review the list and will report back to the CAB with an update at the end of summer. Ms. McCall asked that Bob Brown (in attendance) or someone from the City's Planning Department be involved.

The next CAB meeting is scheduled for July 8 and is open to the public.

Introduction of resolutions:

- A. 2010-40 – Authorizing the General Manager/Secretary-Treasurer to pay dues that do not exceed \$100,000.00 for memberships in the American Public Transportation Association, Ohio Public Transit Association, Northeast Ohio Areawide Coordinating Agency, and Build Up Greater Cleveland, the adoption of which was moved by Ms. McCall, seconded by Mr. Serrano and approved by unanimous vote.
- B. 2010-41 – Authorizing an increase to Contract No. 2006-058 with Fleischman + Partners Architects for Project 24Q to provide A/E services for the final design of Buckeye Woodhill Transit Station in an amount not to exceed \$140,000.00 for a total contract amount not to exceed \$557,577.50 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Mr. Nardi, seconded by Mr. Rogers and approved by unanimous vote.

Mr. Anderson asked about the art work and Mr. Schipper stated it will consist of integrated railing and fencing. Mr. Dixon requested renderings. Ms. McCall added that the rest area is a prime area to incorporate art work into the concrete and that the station will be an anchor for further development in the area.

Mr. Dixon raised an ADA concern that there will be no elevator and patrons in wheelchairs have to be pushed on the ramps. He and Ms. McCall also raised a concern about the removal of snow and ice on the ramps and stairs and suggested that staff look into the possibility of installing a heating system. As it regards the elevator issue, Messrs. Calabrese and Schipper explained that elevator reliability and maintenance at stations have been problematic. The CAB and Safety staff have reviewed the design and support the project as proposed. Relative to the concern about ice and snow, staff will look into the feasibility and pricing of a heating system. The Board agreed to approve the contract, but will not object to a change order to add a heating system, if feasible.

- C. 2010-42 – Authorizing the General Manager/Secretary-Treasurer to enter into a SubRecipient Agreement and an Interagency Agreement with the City of Cleveland for the planning of an intermodal transportation facility at the Lakefront near Dock 32, the adoption of which was moved by Mayor Clough, seconded by Mr. Serrano and approved by unanimous vote.

Maribeth Feke explained that RTA will act as the recipient of FTA funds on behalf of the City for the planning and design of an intermodal transit facility near Dock 32 and will interact and work with the City, which will implement the program.

- D. 2010-43 – Authorizing the General Manager/Secretary-Treasurer to enter into an Intergovernmental Agreement with school districts establishing an alternate fare structure for student farecards, the adoption of which was moved by Ms. McCall, seconded by Mr. Rogers and approved by seven votes. Mr. Serrano recused himself from the vote since he is an employee of the Cleveland School District.

Mr. Calabrese explained that the current agreement expires at the end of the school year and this three-year agreement allows for incremental fare increases of \$1.35, \$1.40 and \$1.60 over the next three years.

General Manager/Secretary-Treasurer Report

Mr. Calabrese reported that ridership was down in May, except for the HealthLine, and down 11% year-to-date. This follows a national trend of declining ridership due to the economy.

Revenues are close to budget. Passenger fares are down 3.8% from budget. Sales tax revenue in June improved and to date there is a 1.99% increase over 2009. Average yield on investments is less than 1%.

We have received all federal funding from the last fiscal year and are working with the FTA on the current year. We have applied for funding for the University Circle Station roadway and bus loop and equipment for CBM, Hayden and Paratransit. We are analyzing other new programs.

We received CMAQ grants through NOACA for six MCI coaches for the park-n-ride service and the vehicles should be delivered by the end of June.

The Mayor of Nashville was here to tour the HealthLine and the Maryland DOT will be visiting next month. The HealthLine won an award for design.

The new Cuyahoga County Transit Coalition has been advocating on various fronts.

Negotiations with the ATU and FOP are ongoing and sessions are scheduled this week.

The FTA Triennial Review is taking place June 22-24 and they are reviewing our records for the last three years.

Discussions have begun on the 2011 budget and we are preparing for the Harvard Garage closing at the end of August. We are working with the Mayor of Newburgh Heights to see if there are any services (i.e., landscaping, security) his City could provide RTA to lessen the impact of the revenue loss.

Many companies partnered with RTA in Dump the Pump, which was an APTA national program. They bought passes for their employees to encourage them to use public transportation.

Two RTA ads won National Silver Awards, one was a TV spot and the other a promotion.

Mr. Dixon invited comments from the audience on any matters.

Mark Ruic of Grafton, a former RTA employee, asked whether any mechanics would be laid off with the closing of Harvard Garage and inquired about the cost saving differences between the three bus districts. Mr. Calabrese stated that most operators and mechanics would be relocated to other districts and any layoffs would likely come from the supervisory ranks. As it regards the cost savings, the difference between garages is primarily due to the deadhead costs and closing Harvard would produce the most cost savings because of where the concentration of service is located. Mr. Ruic also voiced concern about bus safety and alleged that there is an extreme shortage of parts. Mr. Calabrese stated that there has been no shortage of parts inventory and the closing of Harvard has no bearing on bus safety.

George Zeller of Cleveland provided an economic update. Sales tax revenue was down 5.6% from last month and June was the nineteenth worst month. Federal and state job figures show an improvement, but this was due to the temporary census workers. There were 1,355 additional layoffs in Cuyahoga County last week and the trend continues throughout the State. Ohio has gone 171 consecutive months below the national average in job growth with no signs of recovery.

Deborah Gray of Cleveland spoke on behalf of the residents of the Buckeye area and requested that the #50 Route be reinstated, particularly during the school year. Mr. Calabrese stated that service was reduced to address the budget deficit and while the #50 Route was discontinued, there are several other bus lines that serve segments where the #50 was most productive. With a projected deficit next year and no additional funding, RTA will not be in a position to add any service. As it regards the students, he reported that staff has been meeting with the Cleveland Board of Education on a regular basis and working through them to try and accommodate as many students as possible for the upcoming school year.

Mr. Dixon stated that the next regular meeting is scheduled for Tuesday, July 13, 2010 in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113.

Mr. Dixon adjourned the meeting at 10:57 a.m.

Attest:


General Manager/Secretary-Treasurer

President

RESOLUTION NO. 2010-44

EXPRESSING CONGRATULATIONS TO THE EMPLOYEES OF THE
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY WHO RETIRED
DURING THE SECOND QUARTER OF 2010

WHEREAS, the following employees retired from the Greater Cleveland Regional Transit Authority during the second quarter of 2010 after numerous years of dedicated public service:

<u>Name</u>	<u>Title</u>	<u>Work Location</u>
Juan E. Adorno	Associate Counsel	Main Office
Laurence E. Bates	Vehicle Servicer	Rail
Darlene M. Boldware	Staff Assistant	Paratransit
David Boscarelli	Equipment Maintainer	Rail
Carolyn Cooper	Laborer	Shelters
Beverly A. Demby	Operator	Hayden
William T. East	Rail Equipment Body Mechanic	Rail
Tyrone Gibson	Operator	Harvard
Denise D. Huffman	Mobility Specialist	Main Office
Ambus Hunter III	CRT Operator	Paratransit
Walter Johnson	Material Handler/Stock Clerk	Rail
Sharon Minter	Operator	Triskett
Bernard John Oakar	Operator	Triskett
James David Ogrinc	Equipment Maintainer	Paratransit
John Jerome Prevo	Material Handler Leader	Central Bus
Gary Allen Radatz	Equipment Maintainer	Hayden
Fern E. Render	Manager Service Quality	Main Office
Jacinto Shy	Vehicle Servicer	Rail
Dennis Patrick Smith	Substation Maintainer	Central Rail
William A. Southall	Operator	Harvard
Denise R. Stanko	Dispatcher	Transit Police
Chandran Thyagarajan	Manager, Civil and Architectural Design	Main Office
Sandra E. Boyce-Young	Legal Stenographer	Main Office

WHEREAS, these retirees faithfully gave of their skills, time and talents to provide high quality public transportation to the community; and

WHEREAS, these retirees did much to contribute to the quality of life in Greater Cleveland by providing much-needed public transit service and protecting our valuable environment; and

WHEREAS, the retirees' outstanding diligence in the performance of their jobs was of immeasurable value to both riders and residents of Cuyahoga County; and

WHEREAS, these retirees represent hundreds of years of invaluable public transit experience, and they will be missed.

NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees is hereby extended to each of the above named employees on the occasion of their retirement from the Greater Cleveland Regional Transit Authority.

Section 2. That the members of the Board of Trustees offer their best wishes to the retirees for continued success and happiness, which they so richly deserve.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: July 13, 2010

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: INCREASE TO CONTRACT NO. 2009-048 FOR PROJECT 50 – BLUE LINE ALTERNATIVES ANALYSIS STUDY TO ADD A RIDERSHIP ESTIMATION SURVEY AND MODELING VENDOR: PB AMERICAS AMOUNT: NOT TO EXCEED \$208,604	Resolution No.: 2010-45
	Date: July 8, 2010
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to authorize an increase to Contract No. 2009-048/Project 50-A/E to include an origin-destination ridership survey and required modeling analysis and programming necessary to integrate in the regional travel demand model.

2.0 **DESCRIPTION/JUSTIFICATION:** The base contract included a 3-Phase Approach to the Alternatives Analysis Study governed by 3 separate Notices to Proceed. The contract is now reaching the end of the first phase. This change order allows a survey to be completed in this southeastern corridor of RTA's service area. It will provide actual travel data required to RTA capturing ridership statistics, origins, destinations, transfer activity and other marketing data for this area. The Sample Size of the survey will be 3,000 completed surveys at a cost of \$47 per survey. The data collected will be used in a myriad of ways by RTA such as service analysis, ridership behavior, marketing data. The cost includes the sampling methodology, quality control management, analysis, and programming required to be uploaded into the NOACA regional travel demand model. The last on-board survey was completed in 1993 and is out-of-date. This ridership modeling methodology has been approved by FTA and is required to maintain FTA funding for this project. It is required to ensure the Alternatives Analysis meets FTA requirements for ridership estimation. A ridership survey and modeling was not part of the original scope of the project for cost considerations. The change order was reviewed and approved by the Change Order Committee.

3.0 **PROCUREMENT BACKGROUND:** In June 2009, the Board of Trustees by Resolution No. 2009-045 authorized a competitive contract with PB Americas to perform the Blue Line Alternatives Analysis Study in an amount not to exceed \$1,117,433.00.

The new total contract amount will be not to exceed \$1,326,037.00 and is comprised of the following:

Original Contract Amount	\$1,117,433.00
Change Orders to Date	\$ - 0 -
Subtotal	\$1,117,433.00
Additional Origin-Destination Survey And Ridership Modeling	\$ 208,604.00
Revised Total	\$ 1,326,037.00

A cost analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority for this added work.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 17.0% DBE participation goal was established for this procurement in 2009 and it was awarded to PB Americas, Inc. The company has exceeded the goal with actual DBE participation of \$213,431 or 19.1% on a total contract of \$1,117,433. Under the proposed Change Order, PB Americas has agreed to maintain DBE participation of 19.1% through the utilization of Sandra Heath & Associates (female-owned) in the amount of \$41,249.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This increase shall be payable from the RTA Development Fund, Programming & Planning Department budget, including but not limited to ARRA Capital Grant OH-96-X027, Line Item 12.71.11, in an amount not to exceed \$208,604.00 (100% Federal funds) for a total contract amount not to exceed \$1,326,037.00. This is equal to the budget estimate for this change order. The award of this change order is based on initially using available 100% Federal ARRA funding originally appropriated for Phase II NEPA Documentation/Design for this project, which may be replaced by future grant funds earmarked for this project.
- 7.0 **ALTERNATIVES:** Reject this change order: Rejection of this change order will jeopardize the ability of this project to qualify for additional FTA funding as such funding stipulates that all Alternatives Analysis studies be supported by recent validation of origin-destination data in the regional travel demand forecast model. Rejection of this change order also does not allow RTA to collect and use valuable system data on its ridership behavior nor will the data be collected to aid in the update of NOACA's Regional Demand Forecast Model.
- 8.0 **RECOMMENDATION:** This change order was discussed by the Planning and Development Committee at their July 6, 2010 meeting and was recommended for approval by the Board of Trustees. It is recommended that this change order be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to modify the contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer

RESOLUTION NO. 2010-45

AUTHORIZING AN INCREASE TO CONTRACT NO. 2009-048 WITH PB AMERICAS FOR PROJECT 50-TO CONDUCT A RIDERSHIP ESTIMATION SURVEY AND MODELING FOR THE BLUE LINE ALTERNATIVES ANALYSIS STUDY IN AN AMOUNT NOT TO EXCEED \$208,604.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,326,037.00 (RTA DEVELOPMENT FUND, PROGRAMMING & PLANNING DEPARTMENT BUDGET)

WHEREAS, the Authority requires additional services for an On-board Survey and ridership estimation modeling analysis for the Blue Line Alternatives Analysis Study; and

WHEREAS, by Resolution No. 2009-045, the Board of Trustees authorized Contract No. 2009-048 in the amount of one million one hundred seventeen thousand four hundred thirty three & 00/100 dollars (\$1,117,433.00) with PB Americas located at 614 West Superior Ave, Cleveland, Ohio 44113 for providing this service; and

WHEREAS, these additional services are in an amount not to exceed \$208,604.00; and

WHEREAS, said increase will exceed the General Manager/Secretary-Treasurer's \$100,000 signing authority; and

WHEREAS, the General Manager/Secretary-Treasurer deems acceptance of the offer of PB Americas to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of PB Americas to conduct an Origin-destination on board ridership survey and related ridership modeling efforts required to update NOACA's regional travel demand forecasting model is hereby accepted as being in the best interest of the Authority.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to issue Change Order #1 to Contract No. 2009-048 with PB Americas to conduct the origin-destination ridership estimation survey and related modeling efforts.

Section 3. That said increase shall be payable from the RTA Development Fund, Programming & Planning Department budget, including but not limited to ARRA Capital Grant OH-96-X027 in an amount not to exceed \$208,604.00 (100% Federal funds) for a total contract amount not to exceed \$1,326,037.00. The award of this change order is based on initially using available 100% Federal ARRA funding originally appropriated for Phase II NEPA Documentation/Design for this project, which may be replaced by future grant funds earmarked for this project.

Section 4. That the General Manager/Secretary-Treasurer's change order authority be reinstated to its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 13, 2010

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

CONTRACT: FURNISHING OF REMANUFACTURED AIR DRYERS FOR A PERIOD OF TWO YEARS VENDOR: NORTH AMERICAN BUS INDUSTRIES, INC. AMOUNT: NOT TO EXCEED \$194,000.00	Resolution No.: 2010-46
	Date: July 8, 2010
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for remanufactured Graham-White air dryers, as specified and as required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has an on going need to replace defective air dryers on its bus fleet. Periodic replacements of the air dryers are required to remove moisture from the air brake operating systems on the coaches.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Four bids were received on June 17, 2010.

Supplier	Anticipated Annual Usage	Unit Cost	Year 1 Anticipated Cost	Year 2 Anticipated Cost
NABI	200	\$485.00	\$97,000.00	\$194,000.00
Graham White	200	\$488.00	\$97,600.00	\$195,200.00
Muncie	200	\$525.00	\$105,000.00	\$210,000.00
Prevost	200	\$599.20	\$119,840.00	\$239,680.00

A price analysis has been performed and the Procurement Department has determined the price of North American Bus Industries, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed one hundred ninety-four thousand & 00/100 dollars (\$194,000.00) for the two-year period. The contract award is approximately 5% below the budget estimate.
- 7.0 **ALTERNATIVES:** Reject all bids. Rejection of this offer could impact the timely replacement of air dryers, which could impact service quality.

8.0 RECOMMENDATION: It is recommended that the bid of North American Bus Industries, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer

RESOLUTION NO. 2010-46

AUTHORIZING CONTRACT NO. 2010-058 WITH NORTH AMERICAN BUS INDUSTRIES, INC. FOR THE FURNISHING OF REMANUFACTURED AIR DRYERS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$194,000.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the replacement of air dryers on the coach air brake operating system; and

WHEREAS, the bid of North American Bus Industries, Inc., located at 1275 S. Houk Road, Delaware, OH 43105, for the furnishing of remanufactured air dryers, as specified and as required, for a period of two (2) years was received on June 17, 2010; and

WHEREAS, said bid was the lowest responsive and responsible bid received in response to the solicitation; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of North American Bus Industries, Inc. to be a responsive bid from a responsible bidder for the furnishing of remanufactured air dryers, as specified and as required, for a two (2) year period.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of North American Bus Industries, Inc. for the furnishing of remanufactured air dryers is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with North American Bus Industries, Inc. for the furnishing of remanufactured air dryers, as specified and as required, for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, for a total contract amount not to exceed one hundred ninety-four thousand & 00/100 dollars (\$194,000.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon appropriation of funds for future years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2010-028; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that North American Bus Industries, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 13, 2010

President

Attest: _____
CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PURCHASE OF EXCESS CASUALTY INSURANCE FROM VARIOUS INSURANCE UNDERWRITERS VENDOR: AON RISK SERVICES, INC. AMOUNT: \$1,290,069.00 FOR A PERIOD OF 12 MONTHS	Resolution No.: 2010-47
	Date: July 13, 2010
	Initiator: Risk Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will provide GCRTA with catastrophic liability insurance protection.
- 2.0 **DESCRIPTION/JUSTIFICATION:** GCRTA purchases excess casualty insurance to protect its assets against catastrophic loss. The current program expires on August 1, 2010. Proposals for a new program were requested. The main program contains General Liability, Rail Liability and Auto Liability coverage. Separate policies are purchased for Public Officials & Employment Practices Liability as well as Excess Workers Compensation.
- 3.0 **PROCUREMENT BACKGROUND:** Aon Risk Services, Inc., and their partners, Pinkney Perry, as brokers for the GCRTA, approached several commercial insurance markets seeking proposals for the insurance program. Last year, unfortunately, just as we were in the midst of negotiating our program, the severe rail collision at Washington Metropolitan Transit Authority (WMATA) occurred and we were advised by our brokers that the impact on the underwriting community that writes rail and transit accounts was severe and advised to hold off negotiations for a short period of time. Fortunately, we were able to minimize the impact of this disaster and the renewal of the main liability program was achieved at no increase in premium (\$1,069,000.00); an incredibly favorable result given those events.

The Public Officials Liability and Employment Practices policy and Excess Workers' Compensation policies renewed at a very slight decrease last year. This year we were informed that the commercial excess liability insurance market is fairly stable.

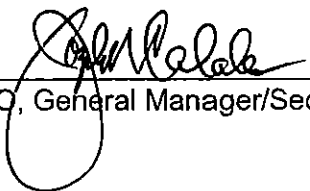
The final results are in line with those facts. We were able to achieve a slight reduction in premium on the master liability program, from \$1,069,000 to \$1,055,695, or roughly a \$15,000 reduction. The Excess Workers' Compensation and Public Officials' Liability policies combined also represent a small premium reduction of roughly \$13,000 vs. 2009 for a total savings of approximately \$28,000.

After evaluation in accordance with the Authority's established Policies and Procedures, the submittal of a group of underwriters for an excess casualty insurance program was determined to be the most advantageous to the Authority. Coverage limits, self-insured retentions and a list of the underwriters are shown in Attachment A to the resolution.

Based on the evaluation of cost and price by Aon Risk Services, Inc., and its partners for the coverages identified, the Procurement Department has determined the negotiated price to be fair and reasonable.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: The Authority maintains an insurance fund at a minimum level to fund severe losses within the self-insured retention. The intent is to utilize the interest income on that \$5 million dollar fund to offset (and cover, if feasible) the annual liability insurance premium. This program will be funded through the Authority's Insurance Fund and the General Fund, both Risk Management Department budgets in an amount not to exceed \$1,290,069.00 for a period of twelve (12) months.
- 7.0 ALTERNATIVES: Reject this offer. Not adopting this resolution will put the Authority at risk of not having catastrophic liability insurance protection.
- 8.0 RECOMMENDATION: It is recommended that the submittal of the underwriters through Aon Risk Service, Inc., as negotiated, be accepted and a resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer

RESOLUTION NO. 2010-47

AUTHORIZING THE PURCHASE OF EXCESS CASUALTY INSURANCE FROM VARIOUS INSURANCE UNDERWRITERS THROUGH AON RISK SERVICES INC., CASUALTY INSURANCE BROKER FOR GCRTA, FOR A PERIOD OF 12 MONTHS FOR A TOTAL AMOUNT NOT TO EXCEED \$1,290,069.00 (GCRTA INSURANCE FUND (\$1,055,695.00) AND GENERAL FUND (\$234,374.00), RISK MANAGEMENT DEPARTMENT BUDGETS)

WHEREAS, the GCRTA requires catastrophic excess liability insurance protection; and

WHEREAS, final proposals from various underwriters were received on July 12, 2010 and were evaluated in accordance with Procurement Policies and Procedures; and

WHEREAS, the submittal of a group of underwriters (Attachment A) through Aon Risk Services, Inc. located at 1660 West Second Street, Suite 650 Cleveland, Ohio 44113 for excess casualty insurance for a period of twelve (12) months for coverage up to the limit of \$75 million at an amount not to exceed \$1,290,069.00 was determined to be the most advantageous to the Authority, price and all other factors considered; and

WHEREAS, the General Manager/Secretary-Treasurer deems acceptance of the submittal of the underwriters through Aon Risk Services, Inc. for an excess casualty insurance program, as modified by negotiation, to be the most advantageous to the Authority and recommends acceptance thereof to the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the submittal of the underwriters group through Aon Risk Services Inc., as modified by negotiations, for an excess casualty insurance program as described in Attachment A hereto is hereby accepted as the most advantageous to the Authority, price and all other factors considered.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Aon Risk Services, Inc. for excess casualty insurance coverages with the carriers identified in Attachment A hereto and with such other carriers as the General Manager/Secretary-Treasurer may deem appropriate up to the limit of \$75 million.

Section 3. That said contract shall be payable out of the Authority's Insurance Fund, Risk Management Department budget in an amount not to exceed \$1,055,695.00 and the General Fund, Risk Management Department budget, in an amount not to exceed \$234,374.00, for a total amount not to exceed \$1,290,069.00 for a period of twelve (12) months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2010-28, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Attachment A: Casualty Insurance Renewal

Adopted: July 13, 2010

President

Attest: _____
CEO, General Manager/Secretary-Treasurer

ATTACHMENT A

CASUALTY INSURANCE RENEWAL

July 13, 2010

General, Auto and Rail Liability Insurance:

Coverage Limit: \$75 million Each Accident & Annual Aggregate
Claims-Made Coverage Basis
Self-Insured Retention: \$5 million Each Accident

Underwriters:

Zurich
Lexington Insurance Company
XL Europe, Ltd.
XL Insurance (Bermuda) Ltd.
Aspen

Excess Workers' Compensation:

Coverage Limit: \$85 million Each Accident
(\$75 million excess of \$10 million: Above underwriters)
(\$10 million excess of self-insured retention: ACE)
Self-Insured Retention:
\$750,000 per accident

Public Officials/Employment Practices Liability:

Coverage Limit: \$5 million aggregate each policy year
Self-Insured Retention: Coverage A: zero; Coverage B: \$250,000
Carrier: National Union Fire Insurance Company of Pittsburgh, PA



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: ADOPTING GCRTA TAX BUDGET FOR THE 2011 FISCAL YEAR	Resolution No.: 2010-48
	Date: July 8, 2010
	Initiator: OMB
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to adopt the Tax Budget of the GCRTA for the fiscal year beginning January 1, 2011 and submit the same to the County Auditor.
- 2.0 DESCRIPTION/JUSTIFICATION: This action is taken as a matter of recommended policy for reasons cited below in part 8.0.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Although the GCRTA is not legally required to prepare a Tax Budget, it is done as a measure of sound fiscal policy. To not adopt the Tax Budget would demonstrate a lower level of financial responsibility.
- 6.0 ECONOMIC IMPACT: This establishes the estimates of revenue for the year and defines in very broad terms the limits of expenditures anticipated.
- 7.0 ALTERNATIVES: Do not adopt and file the 2011 Tax Budget as chosen by the Finance Committee.
- 8.0 RECOMMENDATION: This budget was reviewed by the Finance Committee on July 6, 2010 and recommended for approval by the Board of Trustees. It is recommended that the 2011 Tax Budget be adopted and filed for several reasons. The report demonstrates timely budgeting and appropriation procedures. It is an element of financial stability that may bolster the Authority's credit rating. It also fosters communication and is a good preliminary budget exercise.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

CEO, General Manager/Secretary-Treasurer

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RESOLUTION NO. 2010-48

ADOPTING THE TAX BUDGET OF THE GREATER CLEVELAND REGIONAL
TRANSIT AUTHORITY FOR THE FISCAL YEAR BEGINNING JANUARY 1,
2011 AND SUBMITTING THE SAME TO THE COUNTY AUDITOR

WHEREAS, a Tax Budget for the Greater Cleveland Regional Transit Authority for the fiscal year beginning January 1, 2011, for the purpose of said Authority during such year and of revenues to be received for such fiscal year, including all taxes, user fees, and other types of revenues, also estimates of all expenditures or outlays in or for the purposes of such fiscal year to be paid or met from the said revenue, and otherwise conforming with the requirements of law, has been prepared; and

WHEREAS, said Tax Budget has been made conveniently available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the Office of Management and Budget of this Authority; and

WHEREAS, the Board of Trustees has held a public hearing on July 6, 2010 on said budget, of which public notice was given by publication in the Plain Dealer on June 16, 2010.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1: That the Tax Budget of the Greater Cleveland Regional Transit Authority, for the fiscal year beginning January 1, 2011, heretofore prepared and submitted to this Board of Trustees, copies of which have been and are on file in the Office of Management and Budget with any revisions to said tentative budget which are incorporated therein and which are hereby approved, is hereby adopted as the official Tax Budget of said Authority for the fiscal year beginning January 1, 2011.

Section 2: That the Executive Director of the Office of Management and Budget is hereby authorized and directed to have certified a copy of said budget and a copy of this resolution and to transmit the same to the Auditor of Cuyahoga County, Ohio.

Section 3: That this resolution shall become effective immediately upon its adoption.

Attachments: 2011 Tax Budget Assumptions and Fund Statements.

Adopted: July 13, 2010

President

Attest: _____
CEO, General Manager/Secretary-Treasurer

